

# Your Walk Timeline

Thank you for joining over 2,000 communities across the U.S., choosing the CROP Hunger Walk as your way to respond to the needs of the world's hungry! As you plan your Walk, you can make your dollar go further, saving processing time and money, by submitting the following information using the timeline below. Most of these actions can be done online via the Leader's Portal at: <a href="mailto:resources.crophungerwalk.org/portal">resources.crophungerwalk.org/portal</a>.

#### 6 months prior to your Walk

- Date of Walk (notify CWS)
- Coordinator's contact information
- Walk Goals income and Walkers

### 3 months prior to your Walk

- Materials order
- Walk website details (time, location, length, contact person, rally information and narrative)

### 2 months prior to your Walk

- Request for proof of insurance (if city requires)
- Local hunger agency information and percentages
- Confirm treasurer's contact information.

## 1 month prior to your Walk

- Committee roster
- Last minute supplemental material needs

#### 1 month after your Walk

- Remit all donations to the CWS Elkhart office
- Treasurer report
- Recruitment report